

# KYTC PROJECT EXCELLENCE AWARDS

## ELIGIBILITY

Any Transportation Cabinet in-house design project is eligible to enter the awards program. This includes projects completed by District Offices and Central Office.

## GENERAL CRITERIA

- 1 Entries shall be submitted to the Director of Highway Design.
- 2 The construction of the project should be near completion.
- 3 Multiple entries may be submitted per district. Past runner-ups are also eligible.

## JUDGING

Entries will be judged on the basis of overall project excellence according to the below submission material details. Judges shall consist of representatives from Construction, Design, Environmental, Value Engineering, and Structures.

## AWARDS

The winner will be announced at the end of the first day. **All** entries will be displayed on posters during the conference.

## PUBLICITY

The winners will be posted on Highway Design's website to showcase some of the department's best work.

## DATES TO REMEMBER

Submittals **MUST BE RECEIVED** by the Director of Highway Design by July 29, 2010.

## Preparing Your Entry for the KYTC Project Excellence Award

This section describes submission materials for entering the Project Excellence Awards competition.

## SUBMISSION REQUIREMENTS

- 1 Post files in ProjectWise or email to Director of Design.
- 2 Scanned Official Entry Form with signatures of the chief district engineer, district public information officer, and the TEBM for

Preconstruction. Central Office projects need only signatures of Director and TEBM overseeing the project.

**3** Project overview (not to exceed two pages – 8.5” x 11” and 1” side margins) with an introduction. The introduction may include existing conditions and project history, the purpose and need, team members, etc. In addition, the overview should address the weighted *topics* listed below or any notable information. Provide some discussion on individual(s) or project teams who helped make the project successful. Provide project title, category, and page number at the top of each page. In overview, entrant may use text (minimum 12 pt.), photos, graphs, etc.

### *TOPICS*

- What design considerations make this project special?
- How was the constructability issues addressed?
- How did the post construction performance make this project a success?
- What were some positives from stakeholder involvement?
- How did the project perform to overall schedule and funds spent?

**4** Electronic photos and captions highlighting points of interest. These will be used to support the presentation of your project to the judges and for the PowerPoint presentation. Photos should be printable/legible on 8.5”x11” photo paper so they can be reproduced if necessary. Supply 5-7 photos if possible.

**5** Division of Design will supply a photographic display panel with captions for each project to be displayed during the conference.

### **SHIPPING**

Ship all materials to:

Transportation Cabinet

Division of Highway Design

200 Mero Street, 5<sup>th</sup> Floor

Frankfort, Kentucky 406232

**All materials must be received no later than July 29, 2010.**

**Good Luck!**

## OFFICIAL ENTRY FORM

Furnish all information requested below for each entry

### ABOUT THE PROJECT

Project Name and Item Number

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Project Location:

County: \_\_\_\_\_ City/Area: \_\_\_\_\_

Complete Relative to the Entrant's Portion of the Project:

Original Six Year Plan Construction Estimate: \_\_\_\_\_

Engineers Estimate for construction: \_\_\_\_\_

Awarded Amount for construction: \_\_\_\_\_

Original Letting Date: \_\_\_\_\_

Final Letting Date: \_\_\_\_\_

Total Change Orders & Total Amount to date: \_\_\_\_\_

**DISTRICT CONTACT FOR SUBMITTED PROJECT** \_\_\_\_\_

Chief District Engineer: \_\_\_\_\_

Date: \_\_\_\_\_

District Public Information Officer: \_\_\_\_\_

Date: \_\_\_\_\_

TEBM over Project: \_\_\_\_\_

Date: \_\_\_\_\_